



## EXHIBITION & SPONSORSHIP ORDER FORM

(Please return this form preferably before 31 January 2011)

Name of the company: .....

Postal address: .....

Invoice address (if different from above): .....

Name of the contact person: .....

Phone: ..... Fax: ..... E-mail: .....

*Please tick the appropriate boxes*

### 1. GENERAL SPONSORSHIP CATEGORIES

Platinum Package (Co-sponsorship, limited to 3 companies)	15000 EUR	<input type="checkbox"/>
Gold Package (Co-sponsorship, limited to 6 companies)	10000 EUR	<input type="checkbox"/>
Silver Package (Co-sponsorship, not limited)	7000 EUR	<input type="checkbox"/>

### 2. SUPPLEMENTARY PACKAGES

Exclusive Sponsorship of Delegate bags (limited to one sponsor only)	7000 EUR	<input type="checkbox"/>
Exclusive Sponsorship of the Proceedings on pen drive or CD ROM (limited to one sponsor only)	6000 EUR	<input type="checkbox"/>
Exclusive Sponsorship of the Congress Dinner (limited to one sponsor only)	5000 EUR	<input type="checkbox"/>
Sponsorship of Daily Coffee Break (limited to one sponsor/break)	4000 EUR/break	<input type="checkbox"/>
Exclusive Sponsorship of Delegate badges (limited to one sponsor only)	4000 EUR	<input type="checkbox"/>
Exclusive Sponsorship of Delegate notepads and pens (limited to one sponsor only)	2000 EUR	<input type="checkbox"/>

### 3. EXHIBITION

#### Size for space only – Package 1

(width x depth)		
6 m <sup>2</sup> (3 x 2 m)	1500 EUR	<input type="checkbox"/>
9 m <sup>2</sup> (3 x 3 m)	2000 EUR	<input type="checkbox"/>
12 m <sup>2</sup> (4 x 3 m)	2400 EUR	<input type="checkbox"/>
18 m <sup>2</sup> (6 x 3 m)	2900 EUR	<input type="checkbox"/>

#### Size for full service booth – Package 2

(width x depth)		
6 m <sup>2</sup> (3 x 2 m)	1800 EUR	<input type="checkbox"/>
9 m <sup>2</sup> (3 x 3 m)	2400 EUR	<input type="checkbox"/>
12 m <sup>2</sup> (4 x 3 m)	3000 EUR	<input type="checkbox"/>
18 m <sup>2</sup> (6 x 3 m)	3600 EUR	<input type="checkbox"/>

### 4. ADVERTISEMENTS

#### Final Programme

Inner page (full colour)	500 EUR	<input type="checkbox"/>
Inner page (B&W)	300 EUR	<input type="checkbox"/>

#### Flyer insert into the

Delegates' Bags	500 EUR	<input type="checkbox"/>
Company lecture	1250 EUR	<input type="checkbox"/>

### 5. PRICES AND PAYMENT CONDITIONS

*All prices stated therein include VAT which is 25 % in 2010 at the time of printing. Payment should be arranged upon receipt of our pro forma invoice, according to the following terms. Applicants should be aware that the organisers cannot be held responsible for change of VAT.*

Advance payment of exhibition and sponsorship fees (at least 50 %)	<b>31 January 2011</b>
Final instalment of exhibition and sponsorship fees	<b>31 May 2011</b>
Payment of advertisements of the Final Programme	<b>30 June 2011</b>

*Payment should be arranged upon receipt of our pro forma invoice.*

### 6. CANCELLATION POLICY

*Cancellation and changes of your orders must be made in writing to the Conference Secretariat. Refundable amounts depend on the date of cancellation and stated as follows:*

- Before 30 April 2011: 100% refunded
- Before 30 June 2011: 50% refunded, 50% retained
- After 1 July 2011: no refund.

**By signing this application form, I hereby declare that I understood and accepted the conditions of participation, payment and cancellation.**

**Date:** .....

**Signature:** .....

**Please send this form to the Conference Secretariat preferably before 31 January 2011.**

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